



POSITION ANNOUNCEMENT
Application Deadline: JUNE 30, 2020

Position: FALL 2020 Graduate Assistantship/Grad Hourly Option Available
Hire date: AUGUST 16, 2020
Tuition waiver: Covers Time Period (AUGUST 16, 2020-DECEMBER 31, 2020)

The Center for Literacy's mission is to promote educational equity and community-based social capital through multigenerational literacy programming, research, and partnerships. We seek to be self-aware and in constant reflection about who we are and what we do. In order to achieve our mission, we believe that we must all work to understand our personal identities and biases in efforts to be culturally responsive and rooted in place.

Our Vision: CFL will be a national innovator and leader in efforts to design and model culturally-sustaining multigenerational literacy education practices that promote equity in our increasingly digitally connected world.

Learn more about CFL FAST at cfl.uic.edu

Seeking a student for the semester to help with the following tasks at the Center's Community Engagement Office (located on the west side of campus):

- Assist with managing digital data aggregation tools and techniques to identify and convey volunteer impact
- Assist with developing best practices for UIC AmeriCorps Project MORE's alumni engagement program
- Assist with developing standards of practices for internal collaboration efforts across Center programs
- Assist with identifying additional funding and grant opportunities
- Other duties as assigned

This position carries a 50% appointment (20 hours per week). Graduate students will receive a monthly stipend plus a tuition and fee waiver. To be considered for the position, you must fulfill ALL of the requirements listed below.

Academic Requirements:

1. UIC graduate student
2. At least EIGHT (8) credit hours; Summer registration is optional.
3. Have at least TWO (2) consecutive non-summer semesters left before graduation.
4. Not on any form of academic probation.
5. Have consecutive hours of work availability in your schedule.

Job Requirements:

1. Strong interpersonal, organizational, effective writing and communication skills
2. Experience interacting with diverse individuals and communities
3. Must be passionate about non-profit and community-based projects
4. Must be willing to travel to CFL FAST off-site locations located primarily in Chicago's southwest & west side (non-negotiable). All sites are accessible via bus or train; those who use a vehicle can be reimbursed for mileage. Pending COVID-19 social distancing measures in place.

Attach your resume and semester class schedule in PDF format.

Please submit resume to the following e-mail: Jnthomas@uic.edu **CC:** CFL@uic.edu

Subject Line: UIC CFL Community Engagement GRAD ASSISTANTSHIP Position